First Aid Assessment Worksheet

Using this worksheet

Every employer in B.C. needs to prepare a written first aid assessment for each of their workplaces. Use this worksheet to document the minimum and additional first aid required for your workplace. Consult G3.16 of the Occupational Health and Safety (OHS) Guidelines for more information, including how to determine the number of workers and hazard rating for your workplace.

Employer's name Removall Remediation Services Ltd	Location assessed Job Sites
Shift name and/or time Regular Shift	Assessment date or date of review 2024-09-26
Workers consulted ☑ Joint committee participated (if applicable)	Date(s) of consultation(s) with joint committee and/or workers 2024-09-27
Documented by Steven Macdonald	Contact number (optional) 250-686-0060

Minimum first aid

Determine the number of workers per shift

Count every worker at your workplace or worksite or on this shift, including dispatched workers, managers, and supervisors.

Maximum number of workers at this location or on this shift

Determine your hazard rating

1. Is this a separate administrative location?

☐ Yes

If yes, your hazard rating is **Low** (skip question 2 and check off "Low" at bottom of page)

☑ No

If no, refer to the Workplace hazard ratings document (click the link or scan the QR code) to find the hazard rating assigned to your classification unit (CU).

What is your CU? 721001

What is the hazard rating assigned to your CU? High Hazard Rating

2. Are work activities at this location typical of your CU?

☑ Yes

Check off the hazard rating assigned to your CU

☐ No, work activities are more consistent with activities of another CU with a higher hazard rating

☐ No, this is a multiple employer workplace where the work is phased

Alternative CU

Reasoning (tasks performed)

Check off the hazard rating assigned to the alternative CU

Hazard rating

☐ Low ☐ Moderate ☐ High

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Determine if your workplace is remote and/or less accessible

1. Determine if your workplace is remote.

How long does it typically take to drive from your workplace to the nearest ambulance station operated by British Columbia Emergency Health Services (BCEHS)? (Use an online mapping tool to estimate time during a typical work shift.)

Note: Workplaces located on roads that cannot be made accessible to BCEHS ambulance must be considered remote.

Time to BCEHS station 15 Minutes

If 30 minutes or less to BCEHS station → ☑ **Not remote** If more than 30 minutes → ☐ **Remote**

2. Determine if your workplace is less accessible.

Are workers working in any of the following areas?

Group 1 areas

- ☐ Backcountry areas only accessible by all-terrain vehicle (ATV), snowmobile, or similar means
- ☐ Areas where the only means of access involves steep or slippery slopes or embankments (without walkways)
- ☐ Private, industrial, or resource roads that cannot be made accessible to BCEHS
- ☐ Areas with rough or complex terrain
- ☐ Areas where there is a significant risk of avalanche, landslide, flood, or other natural hazards
- ☐ A ferry

If you checked one or more of the boxes in **Group 1**, your workplace is **less accessible**.

Group 2 areas (hazardous areas)

- ☐ Confined spaces or areas where there is a risk of entrapment
- ☐ Underground work areas
- ☐ Excavations
- ☐ Areas that are only accessible by ladders, scaffold, or temporary work platforms
- ☐ Work areas at high angles, or where an unguarded fall hazard exists
- ☐ Areas where a drowning hazard exists (work on or over water)
- ☑ Areas requiring specialized personal protective equipment (PPE) or areas where hazardous atmospheres may exist
- ☐ Other hazardous areas not accessible to BCEHS attendants

Describe

Asbestos and lead remediation zones where respiratory protection and other PPE are required to enter the work area.

If you checked one or more of the boxes in **Group 2**, your workplace is **less accessible, unless <u>all</u> the following conditions are met:**

- ☑ Workplace is not remote
- ☑ No boxes in Group 1 are selected
- ☑ Alternative provisions are in place to safely rescue workers from the hazardous area to an area accessible to BCEHS

} Your workplace is **not less accessible**

If BCEHS ambulance can access your workplace and there are no hazardous areas where BCEHS attendants will not access, **or** if workers are prevented from accessing these areas, your workplace is **not less accessible**.

☐ Workplace is **less accessible** ☑ Workplace is **not less accessible**

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Determine your workplace class

Based on your answers about remoteness and accessibility, check off the box below for your workplace class. Refer to the **Minimum first aid requirements** document (click the link or scan the QR code) for tables that list the minimum requirements for your class.

Remote	Less accessible	Workplace class	Schedule 3-A table	Schedule 3-A tables
No	No	☑ **Class 1**	**Table 3-1**	
Yes	No	☐ **Class 2**	**Table 3-2**	
No	Yes	☐ **Class 3**	**Table 3-3**	
Yes	Yes	☐ **Class 4**	**Table 3-4**	

Document your minimum first aid requirements

Based on the **maximum number of workers** at your workplace, your **hazard rating**, and your **workplace class**, consult the applicable Schedule 3-A table to determine your minimum first aid requirements and document below.

Refer to the First aid equipment, supplies, and facilities document (click the link or scan the QR code) to see what equipment your first aid kit(s) and first aid facilities must include.

First aid kit

- ☐ Personal
- ☑ Basic
- ☐ Intermediate
- ☐ Advanced

First aid facilities

- ☑ None

First aid attendant(s)

- ☐ None
- ☐ Basic: ☑ 1 or ☐ 2
- ☐ Intermediate: ☐ 1 or ☐ 2 or ☐ 3
- ☐ Advanced: ☐ 1 or ☐ 2
- ☐ Transport endorsement

Emergency transportation

- ☐ For 1 worker
- ☐ For 2 workers
- ☑ None

Describe type of emergency transportation (if applicable)

Additional first aid

Consider the following additional factors that may affect your ability to promptly provide an injured worker first aid or transportation to medical treatment:

- Risks and hazards unique to the workplace
- Risks and hazards not typical of your CU
- Types of injuries that have previously occurred at the workplace or similar workplaces
- Barriers that could limit or delay a worker's access to first aid
- Equipment that may be necessary to safely rescue a worker from less accessible areas
- Known barriers that may affect BCEHS response time or time to transport to hospital

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Document any additional factors applicable to the workplace being assessed

-Typical injuries on worksides are cuts, sprains, strains. Workers not immobilized through these injuries. Workers in areas requiring specialized PPE will be treated in the work area using the supplemental first aid kit (I.E. to control bleeding if required). Workers will then exit the containment for further treatment in an area accessible by BCEHS.

Document first aid services provided at this workplace

Based on the minimum first aid services required by Schedule 3-A and your consideration of the additional factors above, **document the first aid services provided at this workplace**.

☑ The minimum first aid services required by Schedule 3-A are provided at this workplace.

If services provided are different than the minimum required, document below.

First aid kits (number of kits and kit types) 1 Basic first aid kit outside of work area. 1 supplemental first aid kit inside the work area (in a sealed container) Supplemental first aid supplies or equipment Additional 'in-zone' first aid kit with basic supplies located in a waterproof container. First aid supplies located in this kit are in addition to the Type 2 Basic First Aid Kit-Medium	First aid attendant(s) (number of attendants and certification level for each) Per shift 1 First Aid attendant at a minimum within the work area or on site. Additional staff may be on site with First Aid Qualifications however the noted attendant on the toolbox form has control of the site. First aid attendant is responsible for contacting 911 incase of injury. Total at this workplace <10 workers If >10 workers are present at the job site, an updated assessment must be completed.
First aid facilities (types of facilities) None. First aid station is located surrounding the entry area to the job site where project documentation is posted.	Emergency transportation (type of transport and number of workers that can be transported at the same time) No emergency transportation. BCEHS will be contacted for transportation.

Next steps

Your assessment must be updated annually and available at the workplace you have assessed so that workers, supervisors, and WorkSafeBC prevention officers can validate its accuracy and confirm availability of the required first aid.